



**Fulford Parish Council
Meir Heath and Rough Close Village Hall
Grange Road
Stoke on Trent
ST3 7BH**

**Full Council Meeting
Thursday 14th March 2024
Commencing 7.15pm**

The meeting will be held at Meir Heath & Rough Close Village Hall

Dear Councillor

You are summoned to a meeting at the above location, at the time shown.

Yours faithfully

Signed
Gemma Keiher-Knapper
Clerk to the Council.

Before the meeting there will be a public session to enable the people of Fulford to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting.
- Use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk email at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

24.03.194 To allow for any **Public Participation**.

24.03.195 To receive **Apologies** for Absence.

24.03.196 To receive **declarations of interest and dispensation** (from agenda) – Councillors must declare any personal or prejudicial interests in items on the agenda and their nature and leave the room for the relevant item. Councillors also reminded of the need to maintain their **register of interests**.

24.03.197 To consider **minutes** for accuracy and approve minutes of previous Council Meetings:

- a) Full Parish Council Meeting Thursday 8th February 2024
- b) Fun Day Working Group Minutes Wednesday 14th February 2024

24.03.198 To receive a **Report** from the Police (if available).

- a) Parish Council Meeting Safety advice.

24.03.199 To receive **Report** from:

- a) Stafford Borough Councillors (if available).
- b) County Councillor (if available).

24.03.200 To receive **Reports** from Council Committee's/Working Groups and accept any **recommendations** made.

24.03.201 **Clerks Report** including any correspondence updates (previously attached)

24.03.202 **Accounts/Finance:** to consider/approve

- a) Feb/March 24 Payments (circulated via email)
- b) February 24 Bank Reconciliation (circulated via email)
- c) Fulford Parish Council Asset Register (circulated via email)
- d) Clerks Annual Incremental rise based on Annual Appraisal (circulated via email)
- e) Year End budget Virements (circulated via email)

24.03.203 To consider **Planning Applications** received.

24.03.204 **Report** from Fulford Parish Council Chairman.

- a) To set a date for the Annual Parish Meeting.

24.03.205 **Health and Safety**.

24.03.206 **Newsletter** content to be approved.

24.03.207 **D Day 80th Anniversary:** to consider holding an event.

24.03.208 To consider changing **Standing Orders** for an Annual Chair change and order of the Wards to begin in May 24.

Confidential Items to be discussed at the end of the meeting if Public and Press are present.

24.03.209 To discuss and decide whether to approve quotation to re establish Grindley Lane footpath.

24.03.210 To review budget so far for the **Funday** and assign Councillors to activities.

24.03.211 Items for **next Agendas**.

24.03.212 To **confirm Date**, Time and Location of next meeting.